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PLANS AND PROGRAMS STAFF WEEKLY REPORT FOR
PERIOD ENDING 17 AUGUST 1983

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred
During the Preceding Week:

a. LIMS

(1) The Configuration Control Board (CCB) met 16 August to evaluate and pass judgement on the first group of [] discrepancy reports (DRs) written against the detailed requirements document. The DR workload is such that the CCB will meet weekly henceforth until all DRs have been acted upon.

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(2) OL/P&PS submitted a request for change (RFC) to the CCB that will authorize a complete and thorough update of the LIMS System Objectives Document. This updating effort will be supported by OF and is expected to take about 30 days to accomplish. This document's accuracy is vital as it forms the basis of project effort, direction, and results. A major emphasis will be placed upon clarifying its content for the benefit of both contractors.

b. Regulations Revisions

The following regulations were written, reviewed, commented upon, concurred in, or published during the past week:

[] Motor Vehicles - Published at last, after four drafts were circulated around the Agency over a three-year period. The HR now covers the subject of GSA-owned vehicles, and both HR and FR are more comprehensive than before.

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SUBJECT: Plans and Programs Staff Weekly Report for Period
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[] Supply Operations - Published. STAT
These contained comparatively minor adjustments to
the major revisions a year ago. The principal
change was the policy of allowing OL to obligate up
to [] more than the funds committed on any STAT
requisition without an amendment and without
advising the requisitioner. (It had been a much
smaller amount before.)

[] The Langley Building Parking STAT
Areas - Published.

[] Preparation of Material for Courier STAT
Distribution - This notice, originated by OL in
spite of the Category 10 number, was published.

[] Consultants - Concurred, with minor STAT
comments.

[] Office of Finance - Concurred.

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[] Program for the Prevention and Treatment
of Alcoholism - Concurred.

[] Employee Inventions - Concurred.



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Systems Analysis Branch/P&PS/OL
WEEKLY STATUS REPORT
Week of 8 to 12 August 1983

I. Major Activities During the Past Week:

A. Support to OL:

CONIF (Contract Information System). At the request of the Chief, Procurement Management Staff, OL, a new file was added to CONIF for the purpose of tracking Delegations of Procurement Authority. A menu and procedure for input to the PROC/AUTH file will be created at a later date. [redacted]

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MISCELLANEOUS. [redacted] chaired a meeting of the Output Media Working Group. [redacted]

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II. General Items:

None to report.

III. Problems:

ICS (Inventory Control System). The Monetary and Inventory files on the ICS production data base, ICSOP, have been out of balance since 1 August. Certain fields in each file were totalled during the month-end processing and the nightly processing. The Monetary total did not equal the Inventory total. [redacted]

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To correct the totals, the opening balances on-hand for the locations 903 and 914 were updated on 12 August using figures prepared by the Chief of the Data Control Branch, SD/OL. [redacted]

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As of 12 August, there is difference of .009 between the Monetary and Inventory totals. [redacted]

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SECOND (Security Contractor Data System). An unexpected error message occurred when using the input menu under the new GIM Update Processor which prevented updates to the files. After investigation it was determined that the cause of the problem was a synonym file DLID being used as an update field when bridging and updating a field on another file. This is now 'taboo' under the new update processor. The dictionary in question was changed to use the dictionary DLID as the updating field and when tested the problem did not recur. [redacted]

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IV. Upcoming Events:

None to report.